FRS Foreign Relocation Service

MOVE IN PACKAGE
Comfort

Prior to arrival

- Preparation of the file
- First contact with the Expat
- Gathering the necessary Information from the Expat
- Extending pre-move information and advice for the Expat
- Booking of a temporary apartment or hotel
- Organizing the move of the household goods

At arrival

- Welcome meeting
- House hunting
  - Preparation
  - Visits (2 days)
- Lease contract
  - Negotiations
  - Signing the contract on behalf of the Expat
  - Follow-up concerning the obligations of the Owner and the Tenant
- Ingoing Survey
  - Preparation
  - Attend (with or without the Expat)
- Utility connections: electricity, gas, water
- Multimedia : set up of telephone, TV, internet
- Necessary appliances: assistance with purchase and fitting of appliances such as washing machine, dryer, etc.
- Banking
  - Assistance with opening a bank account
  - Assistance for the security deposit for the rental contract
- Insurances
  - Help with quotes for insurances, both mandatory and optional
- Legalities
  - Personal assistance for obtaining the residence card for the Expat (and family)
  - Personal assistance for the exchange of the driver's license
  - Personal assistance for obtaining a residence parking permit
  - Assistance with Social Security registration

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